

Present: Shelley Zalewski (Sr. Warden), Liz Covey-Dwyer (Jr. Warden), Sherry Bass, April Cooke, Anne Dehne (Secretary), Mark Eissler, Linda Griffin, Liz Needleman, Beth Frolick-Rapson (Treasurer), Phyllis Ikegami (Clerk)

Absent:

Call to Order: Shelley Zalewski called the meeting to order at 7:07pm

Business Meeting

Approval of Consent Agenda:

- Approval of vestry minutes 8/29/17
- Wardens' Report
- Commission Reports -Finance, Property
- Financials: August 2017

Motion made to remove August financials and accept amended Consent Agenda was approved.

Commission Items

- Admin
 - No items to report upon at this time
- Property
 - Update on Rectory roof
 - Commission member Dave Long is researching new estimates on roof repair
 - An estimate from Kearns Brothers to tarp the roof is \$975 which will last through the winter
 - Rectory Pest Control
 - The garbage disposal in the youth house will be replaced
 - Parish Office Pest Control
 - Phyllis has heard what was believed to be a squirrel trapped in the ceiling and wall near the office. Rose Pest Control was called out to set a trap but couldn't get up into the ceiling. The squirrel is believed to have gotten out on its own.
- Finance Commission
 - SecureGive and Merchant Agreements - ~~W~~we are now three years into our main Merchant Agreement. From this point forward we are able to terminate at any time at no cost.
 - The kiosk Merchant Agreement and SecureGive module will be terminated in starting in October

- SecureGive has activated the pledging module at no cost
- AGC Update and Vestry Kick-Off
 - Shelley to make AGC kick-off announcement at both services on October 1
 - AGC will run 4 weeks (5 Sundays) from Oct 1-29
 - There will be an insert in the bulletin for 5 weeks beginning Oct 1
 - Pledging is active in SecureGive and the vestry can- use SecureGive module to pledge at any time.
 - Devotions will go out in ChurchPost email each week in addition to inserts
 - Pledge thank you notes will be sent by finance commission members
 - We will publish family names of pledgers with each weeks devotional
- Budget Calendar & Vestry roles in budget process
 - Parish Council will be held Tuesday, Nov. 14- each vestry member will provide an update on their ministry areas
 - Beth will get ministry reports with intro letter to each ministry chair (Oct-Nov 10)

Treasurer's Report

Beth Frolick-Rapson

- Verbal August Treasurer's Report
- August 2017 financials will be sent to vestry and approved via email

New Business

- Planning for SJP ministry "Sunday sponsorships" – lobby table, announcements, coffee hour participation
 - Phyllis to contact ministries and keep the calendar
 - We will attempt to start in November - scheduling one ministry each week or every other week
- Website changeover and maintenance plans
 - We will put new website on hold until the interim is on board
- Team to evaluate space utilization (classrooms, storage, etc.)
 - A vestry member to take lead to form team and ask for congregational volunteers
 - Need for global look at all rooms – are we using space wisely – this will be tabled until spring
- Ministry updates:
 - Advent acrylic painting classes
 - Danisa Saltarelli has offered to hold acrylic painting classes on Wednesdays (Nov 29-Dec 13). Vestry agreed.
 - Salvation Army bell ringers
 - Donna King has stepped down as liaison. Phyllis to put notice in Journey Pages asking for a new leader for this year. If no one steps forward, we will not do event this year

Executive Committee Items (EXECUTIVE SESSION)

Liz Covey-Dwyer

- Interim search update, communication plan for announcement

Closing Prayer and Adjournment by Shelley Zalewski at 9:20 pm

Dates/Items to Remember:

Oct. 24	Vestry Meeting
Oct. 27-28	EDOMI Convention (Novi)
Oct. 29	Spooktacular / Trunk or Treat