

**Present:** Shelley Zalewski (Sr. Warden), Liz Covey-Dwyer (Jr. Warden), Sherry Bass, April Cooke, Mark Eissler, Linda Griffin, Liz Needleman, Beth Frolick-Rapson (Treasurer), Phyllis Ikegami (Clerk)

**Absent:** Anne Dehne (Secretary)

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**Call to Order:** Shelley Zalewski called the meeting to order at 7:03pm

Shelley Zalewski offered an opening prayer and brief devotion.

### **Business Meeting**

#### **Approval of Consent Agenda:**

- Approval of vestry minutes 7/25/17
- Wardens' Report
- Property Commission Report
- Finance Commission Report
- Financials: July 2017

*Motion made to accept Consent Agenda was approved.*

#### **Commission Items**

- Admin – communications projects
- Property – topline summary of Rectory status
  - Mark Eissler has received three bids on the Rectory roof ranging from \$7,586 - \$9,439. Property Commission needs to compare bids to make sure they are comparable.
  - Liz C-D & Shelley Zalewski will have a conversation with the diocese regarding the Trustees Tretheway Grants, requesting financial help for the Rectory roof.
- Finance – AGC update, merchant agreement for kiosk
  - Beth Frolick-Rapson stated that both the SecureGive Online and the Kiosk Merchant Agreements are up for renewal in October.
  - The Finance Commission suggests no renewal is needed for the Kiosk Merchant Agreement due to lack of use by the congregation and ministries. The Finance Commission suggests we use the SecureGive iPad application (at no cost) opposed to using the credit card swipe for the kiosk.

*Motion made to renew the Online Merchant Agreement and not to renew the Kiosk agreement. Motion was approved.*

- 2018 Annual Giving Campaign
  - The Finance Commission will take the lead on the campaign.
  - Campaign will run from October 1-22.
  - The Commission chose the TENS-Journey of Generosity program (The Episcopal Network for Stewardship). The program includes weekly devotionals and other campaign resources.

## **Treasurer's Report**

Beth Frolick-Rapson

- A \$10K donation was received in July which was originally budgeted for October. This early donation make the month of July and YTD financials look better than they actually are.
- Presently the giving trends are hard to project due to the rector transition in addition to members taking summer breaks.
- July Treasurer's report was presented.

*Motion made to approve the July 2017 Treasurer's Report was approved.*

## **New Business**

- VBC recap
  - The Vacation Bible Camp was deemed a success with 35 children in attendance.
  - Several musical instruments were damaged (two drums and a shaker).
- Website changeover and maintenance plans
  - Shelley evaluated the new website – training plans on hold for now.
- Team to evaluate space utilization (classrooms, storage, etc.); Liza space request
  - We will move forward with the flip-flop of room 1 and room 5 (moving the bell room to room 1 to make a "Music Annex.")
  - Phyllis will ask Larry Brandenburg or Marv Sobodash to change door knobs on each room as there are different keys to each room.
  - The vestry will create a sub-committee to re-evaluate the Sunday School rooms usage.
- Kickoff Sunday plan
  - We will not have the fall ministry fair on Kickoff Sunday.
  - We will discuss options for promoting individual ministries at the 9/12 Parish Council meeting.
- Status of Welcome Ministry, "Get Connected" cards
  - The vestry will do all it can to support Dick Bass, SJP Welcome Ministry chair.
  - The process – Get Connected cards come to Phyllis, Phyllis forwards the info to Dick.
- Wednesday worship post-Labor Day
  - Beth Wideman has volunteered to hold a "mid-week prayer service" without Eucharist at 10:30am on Wednesdays.

- Parishioner inquiry re: flag/signage
  - Vestry approved the Bass family purchasing a rainbow wind sock to hang in front of the church reinforcing that SJP is LGBTQ-welcoming.
- Vestments
  - Phyllis will call Beth Rowley at the diocesan office to see if they have any available for loan or purchase.
- *VotersNotPoliticians* inquiry
  - SJP parishioner was contacted by *VotersNotPoliticians* inquiring about holding a second meeting at SJP.

*Motion was made to approve said meeting. Motion did not pass.*

**Executive Committee Items  
(EXECUTIVE SESSION)**

Liz Covey-Dwyer, Elizabeth Frolick-Rapson

- Interim search update, transition financials
- Vestry went into Executive Session

*Motion to move the funds currently in the Sabbatical Reserve and the Rector's Professional accounts to a temporarily restricted account to be used for the Rector's Search process was approved.*

After a closing prayer the meeting adjourned at approximately 10:10 pm.

**Dates/Items to Remember:**

<b>Sept. 10</b>	<b>Kick-Off Sunday</b>
<b>Sept. 12</b>	<b>Parish Council Meeting</b>
<b>Sept. 17</b>	<b>Crossroads</b>
<b>Sept. 26</b>	<b>Vestry Meeting</b>